



ROCKY VIEW WATER CO-OP LTD.

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## Membership Information

### *Who We Are*

Rocky View Water Co-op Ltd. is the largest rural water utility in Alberta. Established under the Alberta Rural Utilities Act, it is owned by its members, directed by an elected 9-member board and operated by a staff of six. Its fiscal year is the calendar year. General meetings of the membership are held each year in April. Members can obtain copies of Annual Reports and Bylaws at the office.

### *Our Origins*

During the 1980's, many residents of the Municipal District of Rocky View in the Balzac, Symons Valley and Bearspaw areas were experiencing declining rates of flow from their wells as well as deteriorating quality and recognized the need for a reliable source and system of supply. They came together and the Co-op was formed soon after. Bearspaw Aqua Ltd. and its raw water supply facilities were acquired and by 1992 construction had begun on water treatment, storage and distribution facilities to serve these communities.

### Water Diversion and Operating Authorities

The Co-op is subject to the following licenses and a comprehensive Alberta Environment regulatory process:

1. A license to divert or withdraw up to 1,434 acre-feet of water annually from Bearspaw Reservoir on the Bow River for domestic consumptive use. It can also withdraw up to 392 and 98 acre-feet annually licenses issued to supply raw water for irrigation at Bearspaw Golf Course and the treatment plants of several smaller co-ops, respectively.
2. A license to operate its treatment plant, storage facilities and distribution system. This license was issued with the conditions that all water supplied must be flow controlled and metered.

### *Water Supply Facilities*

The Co-op's raw water supply facilities presently include approximately 8 kilometers of 300 and 250 millimeter transmission main from an intake and pump station at Bearspaw Reservoir to a 3-hectare reservoir with a 225,000 cubic meter storage capacity at the plant site. Several raw water users are served from connecting pipelines.

The Co-op operates a 4-train treatment plant with a capacity rated in accordance with Alberta Environment standards of 114 liters per second. This official rating is based on 3 units operating at 38 liters per second per unit and allows for a continuous redundancy of one unit. There are reservoirs at the treatment plant and Symons Valley with storage capacities of 2,500 and 250 cubic meters, respectively. A continually expanding distribution system presently includes more than 250 kilometers of 40 millimeter to 400-millimeter waterlines and 2 booster stations.

### ***Statement of Service Capability***

A Capacity Unit (CU) is the basic measure used for supply capacity purposes. One CU in the context of the Co-op's flow restricted system provides for an instantaneous supply of 22.725 liters per minute and an average maximum flow of 2.2725 liters per minute or 3272.4 liters per day. This equates to monthly, quarterly and annual values of 100, 300 and 1,200 cubic meters, respectively. Average CU use – reflecting mostly residential domestic use – is approximately 40% on an annual basis.

One CU is capable of supplying all residential domestic needs but there can be performance limitations when there are multiple simultaneous uses and/or significant outside water uses. Performance can be enhanced by the installation of appropriately sized pressure tanks or constant pressure systems.

### ***Water for Fire Suppression***

One CU can accommodate a residential fire sprinkler system in most dwellings, with the Co-op's specifications allowing them to be connected ahead of the Water Supply Control Panel. Larger structures require on site storage and/or additional CUs. Off-line fire hydrants can be accommodated on the distribution system but not conventional on-line fire hydrants, with one exception to the latter. At the developer's expense, 200mm waterlines with 700-gallon-per-minute fire hydrants were installed in Church Ranches.

### ***Membership Growth***

During its history, more than 2200 CUs have been purchased by individuals and developers, reflecting that the value of a safe, reliable and high quality water supply has been recognized by both old and new residents of the Balzac, Symons Valley and Bearspaw areas. 1500 of these CUs are now in-service supplying developed residential, commercial and institutional properties. With an annual growth rate that has ranged between 1.5% and 2.2%, the system has been designed to accommodate incremental expansion of the treatment, storage and distribution components. Infrastructure required for new development is the responsibility of the developer.

### ***Membership Eligibility***

Individual property owners located in the service area of the Co-op's treated water supply system are eligible for Membership in Rocky View Water Co-op Ltd. Corporate Membership in the Co-op is allowed but cannot exceed 10% of the total Membership.

### ***Membership Benefits***

Purchase of a Membership in the Co-op and one CU provides the right to have a Service Connection installed on the treated water distribution system at a mutually agreed and appropriate location at the member's expense. It also gives each Member participation rights in the form of one vote as a shareholder exercisable at annual and special general meetings and the potential opportunity to serve as a member of the 9-person Board of Directors or one of its committees either by invitation or through personal initiative. Members who are subdividing and developing property can purchase additional CUs and the associated rights to connect but cannot acquire additional voting rights.

### ***Membership and Capacity Unit Acquisition and Costs***

The current Membership Fee is \$10.00, for which one Class "A" Voting Share will be issued. Purchase of a Membership must be accompanied by the acquisition of at least one CU either by purchase or transfer. The current CU purchase price, represented by 10,000 Class B Non-Voting Shares, is \$35,000.00 (Effective April 1 2023). The current CU Transfer Fee is \$300.00. A certificate for 10,000 Class "B" Non-Voting Shares is issued for a CU acquired by purchase or transfer. The certificates of both classes of shares are held in safekeeping for members by the Co-op and are subject to cancellation when a membership is sold and transferred. Ten thousand Class "B" Trust Non-Voting

Shares are issued for each CU purchased by a member for property development purposes but no certificates are prepared. A Water Supply Control Panel currently priced at \$1050.00 must also be purchased for installation. A \$200.00 Meter Commissioning Fee is payable when a Water Supply Control Panel is issued for installation.

### ***Treated Water Connections***

Members are responsible for the cost of installing (in the case of new connections) and maintaining their private service connections, which consists of the waterlines to the residence from the Co-op's treated water distribution. Each connection must be installed by a qualified contractor and be in compliance with the Co-op's published specifications. The work must be carried out under the Co-op's supervision and is subject to passing a final inspection before water will be supplied. The Co-op is responsible for the cost of maintaining and repairing the service valve near the point of each connection, the connection fittings and the components of the water supply control panels located in each residence. Maintenance and repair required because of negligence or damage caused by a Member or a Member's contractor or agent is the responsibility of the Member.

For new developments requiring additional distribution system infrastructure, the developer is responsible for the costs. Please see the Developer Information.

### ***Treated Water Rates, Billing & Metering***

The Co-op's main source of revenue is from the sale of potable water. As a non-profit organization, rates are set based upon operating and capital requirements. Members are billed quarterly for treated water supplied by Rocky View Water Co-op Ltd. Current Water Rates as of January 2024 are:

<b><i>Water Utility Bills are calculated Quarterly – All Rates are per Quarter</i></b>	
<b>TREATED WATER</b>	
<b>Base Rate</b>	<b>\$95.00</b>
<b>Base Rate – Church Ranches*</b>	<b>\$120.00 - by contract</b>
<b>Capital Surcharge</b>	<b>\$60.00</b>
*Church Ranches residents are subject to a surcharge for fire hydrant maintenance determined by 2019 costs.	
<b>Consumption (m<sup>3</sup>)</b>	<b>Rate/m<sup>3</sup></b>
0 - 75	\$2.38
76 - 150	\$3.57
151 - 300	\$4.77
>301	\$6.27
Non Member Bulk Water	\$6.27
<b>RAW WATER</b>	<b>\$1.30</b>

Most meter readings are completed remotely. For verification purposes, if needed, each meter can also be read visually, and many newer meters log data for a 90-day period.

Quarterly billings are sent mail or electronically in the first week of the month following the end of the billing period. Water bills must be paid by the 21<sup>st</sup> day of the following month to avoid the assessment of late payment charges specified by the Co-op's Bylaws. Most members use the convenient pre-authorized debit system to ensure that their bills are paid on time and many Members have set up internet and telephone payment arrangements. Cash payments are also accepted but not debit cards. Credit card payments are accepted and are subject to a third-party processing surcharge.